



**The 2007 Capitol Christmas Tree Ornament Project!
 “Bringing an old fashioned holiday to the Nation”**

**Ornament Criteria for School and Community Members-
Outdoor 60 Ft. Tree**

- Process:**
- Contact Gail Kilkelly, VT Coordinator for Arts and World Languages as soon as possible at gail.kilkelly@state.vt.us or (802) 828-6560 and register the number of ornaments you will submit.
 - Create your ornament
 - Optional: Send digital photos of your ornaments if possible to Gail Kilkelly for posting on the website.*
 - Trip Entry Forms** - Mail to Gail Kilkelly, VT Dept. of Education, 120 State Street, Montpelier, VT 05620-2501 postmarked by October 30, 2007
 - Ornaments made by students** - Mail according to the Packing Instructions below. Ornaments must arrive by mail by October 30, 2007
 - Ornaments – made by Community members:** Mail or deliver your ornament to your local Chamber of Commerce by October 30, 2007

Theme: Bringing an Old Fashioned Holiday to the Nation

Criteria: Provided by the Architect of the Capitol - Washington, DC

- 9"- 12" in size reflecting the 2007 Vermont theme.
- Ornaments must have a strong loop or hole for the hanging wire
- Ornaments must have a 12-15" long piece of 20-gauge wire attached (similar to coat hanger wire).
- Ornaments must be made of durable materials able to endure an outdoor environment for 3 weeks and that are **lightweight, weatherproof, reflective if possible and able to withstand poor weather conditions. These ornaments will be viewed from a distance.**
- Ornaments with religious theme are not acceptable.
- **Vermont has been asked to provide 4,000 of these ornaments!**

Design Ideas: Wintertime activities suggestions

Skiing	Snow shoeing
Ice skating or sledding	Horse drawn sleighs
Snowflakes	Stars
Carolers	Snow people
Doves of peace are acceptable	

Schools: Packing and Mailing Instructions for Outdoor Tree Ornaments

1. **Reminder: Do not enclose Trip Entry Forms with ornaments.**
2. Complete Ornament Information Sheet and (if you wish) photos of your school or class
3. Pack all ornaments for shipping.
4. Use Outdoor Ornament Shipping Label and list the number of ornaments in the box.
5. Mail ornaments to: **Todd Transportation Co
 25 Curtis Avenue, Rutland, VT 05701**